

Hot Cell Innovation Exchange (HCIX) 2026

September 23–24, 2026 · PAR Systems, 3710 Victoria Street North, Shoreview, MN 55126

Justification Letter — Request to Attend

Dear [Manager's Name],

I am requesting approval to attend the Hot Cell Innovation Exchange (HCIX), an invitation-only event hosted by PAR Systems on September 23–24, 2026 in Shoreview, Minnesota. HCIX convenes a focused group of leaders across hot cell operations, remote handling, national laboratories, research organizations, and decontamination and decommissioning (D&D;). Attending will directly support our team's objectives in the following ways:

- Learn — Gain practical insights into remote handling, hot cell operations, decommissioning, and emerging technologies.
- Connect — Build relationships with peers from national laboratories, utilities, research organizations, OEMs, and suppliers.
- Experience — Participate in facility tours, live demonstrations, and technical discussions that cannot be replicated virtually.
- Bring back value — Return with actionable ideas, industry contacts, and implementation strategies that benefit our organization.

How our organization benefits

- Benchmark our practices against peer organizations
- Learn proven operational practices from experienced operators
- Evaluate emerging technologies before making investment decisions
- Expand industry relationships and supplier awareness
- Identify opportunities to improve safety and efficiency
- Share key learnings with internal teams after the event

Estimated investment

Registration: no cost (invitation only) | Travel: [airfare / mileage] | Lodging: [nights x rate] | Meals: most provided on site

Following the event, I will prepare a short summary of key takeaways and recommendations to share with the team.

Thank you for considering this request.

Sincerely,
[Your Name]
[Title] · [Organization]

Questions about HCIX? Contact jlapp@par.com